QUICK START GUIDE

BACK TO SCHOOL

9 COVID-19 Safety Tips Every School Needs to Know Before Starting the 2020-2021 Year











Together, we can help reduce the spread of COVID-19

With the 2020-2021 school year around the corner, we recognize that schools, universities and learning centers need practical tips and guidance for promoting behaviors that prevent or reduce the spread of COVID-19. To offer assistance with the overwhelming task of implementing COVID-19 safety and health considerations, we've outlined a few resources and solution categories to help schools, universities, learning centers, daycares, and other educational facilities reduce a potential outbreak this school year.

With the need to continue practicing physical distancing, the CDC created these guiding considerations to keep in mind when assessing the risk of COVID-19 spreading among students while learning:

- Lowest Risk: Students and teachers engage in virtual-only classes, activities, and events.
- More Risk: Small, in-person classes, activities, and events. Groups of students stay
 together and with the same teacher throughout/across school days, and groups do not mix.
 Students remain at least 6 feet apart and do not share objects.
- **Highest Risk:** Full-sized, in-person classes, activities, and events. Students are not spaced apart, share classroom materials or supplies, and mix between classes and activities.

GOVID-19 SAFETY TIPS EVERY SCHOOL NEEDS TO KNOW BEFORE STARTING THE 2020-2021 YEAR

TIP 1

Teach and reinforce staff and families to stay home if they feel sick.

The virus that causes COVID-19 spreads mainly from person to person, typically through respiratory droplets from coughing, sneezing, or talking. Given the potential to cause extensive outbreaks, encourage students and faculty to stay home when sick.

Develop policies that encourage sick employees and students to stay at home without fear of reprisal, and ensure employees, students, and students' families are aware of these policies.

If feasible, conduct daily health checks and <u>temperature checks</u> to ensure that others don't have a fever before entering the building to prevent the spread of COVID-19.



Promote regular hand washing to remove germs.

Remind faculty and students to <u>wash their hands</u> with soap and water for at least 20 seconds and increase the monitoring to ensure adherence among students and staff.

If soap and water are not readily available, <u>hand sanitizer</u> that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer, of course.



Encourage the use of cloth face coverings.

Face coverings may be challenging for students – especially <u>Face coverings</u> should be worn by staff and students as long as they're feasible and are the most when physical distancing times are challenging.

Provide information on how to properly use, remove, and disinfect cloth face masks to staff, students, and students' families.



MGNG560



PFR008



MPPA540

Take measures to monitor social distancing.

Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least 6 feet apart in lines and at other times to create a safe distance and one-way routes in hallways.

You can also install <u>physical barriers</u>, such as sneeze guard type of protection and partitions in areas where it is difficult for students to remain 6 feet apart.



MFS372

TIP 5

Communicate health and safety policies.

<u>Post signs</u> in all visible locations like the parking lot, entrance, hallways, doors, playground, and restrooms to promote everyday protective measures and describe how to stop the spread of germs. Motivating others to practice proper hand hygiene, social distancing, and properly wearing a face mask is essential to prevent the spread of COVID-19.



MPPA514

TIP 6

Promote the importance of routine cleaning.

Develop a schedule for increased, routine <u>cleaning</u> <u>and disinfection</u>. The cleaning schedule should include brushing and disinfecting frequently touched surfaces – like the playground equipment, and door handles, sink handles, drinking fountains, education equipment, and more.

Let's not forget vehicles like buses. Follow CDC guidelines <u>for bus transit operators.</u>



PRF300

Improve food safety guidelines.

The CDC recommends children bring their meals as feasible, or serve individually plated meals in classrooms instead of in a lunchroom or communal hall. Additionally, at events, have food pre-packaged in boxes or bags for each attendee instead of a buffet to avoid the sharing of food utensils.

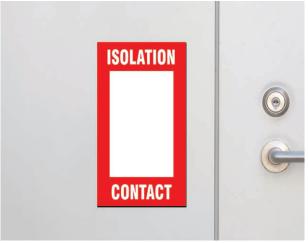


MFS400

TIP 8

Create protocols for disinfection at all grade levels.

Ensure that staff and families know not to come to school if they become sick with COVID-19. But if exposed to someone on the school property, immediately separate staff, and children. Individuals who are sick should go home or to a healthcare facility depending on their severity and follow the CDC guidance for caring for others who are sick.



MGS134

TIP 9

Encourage faculty to bring any safety and health concerns to the attention of the school.

There's no doubt that we're all in this together and monitoring conditions to take steps to limit and mitigate rebounds or outbreaks. Continue to adhere to state and local guidelines and motivate employees to discuss improved workplace safety guidelines.



SP125301

General Guidance to Protect Your School from COVID-19



Keep yourself and others safe from COVID-19 when returning to school by following these practical tips for proper hand hygiene and physical distancing.

Clean your hands often:

- Wash your hands often with soap and water for at least 20 seconds, especially after you
 have been in a public place, after blowing your nose, coughing, or sneezing,
 and after using others' or shared equipment.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

Avoid close contact:

- Put distance (at least 6 feet) between yourself and other people.
- Wear cloth face coverings (if appropriate) when social distancing is challenging to maintain.
- Avoid using other employees' phones, desks, offices, or other tools and equipment, when possible. Clean and disinfect between employees if sharing occurs.

With health and safety signage at the forefront of reducing the number of infections during this pandemic, we're here to help your facility move forward during these unique circumstances.



Learn more about COVID-19 safety identification



More schools are beginning to experiment with techniques to improve school ratings while creating a brighter and better learning environment for future leaders. Schools are growing into settings dedicated to pride, education, creativity, and safety for both faculty and students with school-branded motivational messages, safety awareness signs, and instructional boards.

In 2015, Eastside Elementary school in Brooksville, Florida, recognized a need for change. With poverty taking over and incredibly low-test scores creeping in, the principal at Eastside was desperate for a change. Lack of school pride and inspiration kept test scores low and consistently F-rated over the years.

Newly appointed Principal Mary LeDoux started with a vision to improve the environment and morale for both students and staff through signage. Motivational messages and school branding were absent from the school, and she believed it was stunting the students' educational growth.



"Most people don't think a school's appearance makes a difference in student's learning, but it does. When the students care about their school, they want it to have a better grade, so they try harder not just for themselves but for what is best for their school."

- Principal, Patty D. Martin from Moton Elementary

She partnered with Accuform, to upgrade the standard safety signage throughout the school while also adding school-branded motivational signs.

You can also improve the motivation, engagement, and academic scores in your school with a full range of standard and custom educational facility signs.

Call 800.237.1001 to get started today!

PERSONALIZE IT!

Customizing your safety signage keeps your company top of mind with your employees and customers while reinforcing your commitment to safety.

Whether you need a custom message, a personalized design with original imagery and logos, or require a unique shape or size, our "Yes, We Can!" approach will shine through when we create the right sign, label, tag, or floor marking solution for you.

Custom Safety Identification:

- ✓ No Set-Up Fees
- ✓ Unlimited Design Options
- ✓ No Minimums
- ✓ Language Translations Available





<u>Click to learn more</u> about over 800 stock and endless custom solutions to help prevent the spread of COVID-19 or contact your sales representative today.





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For additional resources visit:

Considerations for Schools

CDC

Guidance for Community Schools & Child Care

CDC

Promoting
Behaviors that
Reduce the
Spread

CDC

BACKTOCOLLEGE

9 COVID-19 Safety Tips Top Universities Need to Know Before Starting the 2020-2021 Year











Together, we can help reduce the spread of COVID-19

With the 2020-2021 campus year around the corner, we recognize that universities need practical tips and guidance for promoting behaviors that prevent or reduce the spread of COVID-19. To offer assistance with the overwhelming task of implementing COVID-19 safety and health considerations, we've outlined a few resources and solution categories to help institutions of high education (IHE) in the United States reduce a potential outbreak this school year.

With the need to continue practicing physical distancing, the CDC created these guiding considerations to keep in mind when assessing the risk of COVID-19 spreading among students while learning:

IHE General Settings

- Lowest Risk: Faculty and students engage in virtual-only learning options, activities, and events.
- **More Risk:** Small in-person classes, activities, and events. Individuals remain spaced at least 6 feet apart and do not share objects (e.g., hybrid virtual and in-person class structures or staggered/rotated scheduling to accommodate smaller class sizes).
- **Highest Risk:** Full-sized in-person classes, activities, and events. Students are not spaced apart, share classroom materials or supplies, and mix between classes and activities.

IHE On-Campus Housing Settings

- Lowest Risk: Residence halls are closed, where feasible.
- **More Risk:** Residence halls are open at lower capacity and shared spaces are closed (e.g., kitchens, common areas).
- **Highest Risk:** Residence halls are open at full capacity including shared spaces (e.g., kitchens, common areas).

COVID-19 SAFETY TIPS TOP UNIVERSITIES NEED TO KNOW BEFORE STARTING THE 2020-2021 YEAR

TIP 1

Reinforce the importance of staying home or self-isolating when sick.

The virus that causes COVID-19 spreads mainly from person to person, typically through respiratory droplets from coughing, sneezing, or talking. Given the potential to cause extensive outbreaks, encourage students and faculty to stay home when sick.

Actively encourage students, faculty, and staff who are sick or have recently had close contact with a person with COVID-19 to stay home or in their living quarters (e.g., dorm room).

Develop policies that encourage sick individuals to stay at home without fear of reprisals, and ensure students, faculty, and staff are aware of these policies. Offer virtual learning and telework options, if feasible.



MGNG560

TIP 2

Promote proper hand hygiene and respiratory etiquette.

Remind faculty and students to wash their hands with soap and water for at least 20 seconds and increase the monitoring to ensure adherence among students and staff.

If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used.

Encourage students, faculty, and staff to cover coughs and sneezes with a tissue or use the inside of your elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.



PFR008

Encourage the use of cloth face coverings.

<u>Face coverings</u> should be worn as feasible and are essential in times when physical distancing is difficult. Individuals should be frequently reminded not to touch the face covering and to wash their hands often.

Information should be provided to all students, faculty, and staff on proper use, removal, and washing of cloth face coverings.



MPPA514

TIP 4

Create physical barriers and guides.

Install <u>physical barriers</u>, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., cash registers).

Provide physical guides, such as <u>tape on floors</u> or sidewalks and signs on walls to ensure that individuals remain at least 6 feet apart in lines and at other times.



PRL201

TIP 5

Communicate health and safety policies.

Post signs, floor marking, and posters in visible locations like the entrance, hallways, doors, cafeterias, and restrooms of the school to promote everyday protective measures that reduce the spread of germs. Motivating others to practice social distancing, wear face masks, and properly wash hands is an essential health and safety policy that should be followed everywhere - including school.

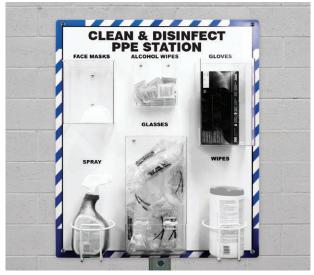


MFS372

Promote the importance of routine cleaning.

Develop a schedule for increased, routine cleaning and disinfection. Clean and disinfect frequently touched surfaces (e.g., door handles, sink handles, drinking fountains, grab bars, hand railings, bathroom stalls, dining hall tables) within IHE facilities at least daily or between use as much as possible.

Let's not forget vehicles like buses. Follow CDC guidelines for bus transit operators.



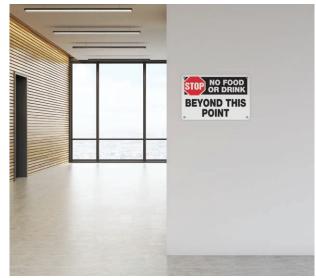
PRF300

TIP 7

Improve food safety guidelines.

Provide grab-and-go options for meals. If a cafeteria or group dining room is typically used, if possible, serve individually plated meals (versus buffet or any self-serve stations).

Use disposable food service items (e.g., utensils, dishes). If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should wash their hands after removing their gloves or after directly handling used food service items.



MHSK559

Create protocols for disinfection.

Ensure that faculty, staff, and students know they should not come to the IHE if they are sick with COVID-19. But if exposed to someone on the school property, immediately separate them. Individuals who are sick should go home or to a healthcare facility depending on their severity and follow the CDC guidance for caring for others who are sick.

Establish procedures for safely transporting anyone who is sick to their home or to a healthcare facility. If you are calling an ambulance or bringing someone to the hospital, try to call first to alert them that the person may have COVID-19.



MCHL671

TIP 9

Encourage faculty to bring any safety and health concerns to the attention of the school.

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SP125301

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- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

Avoid close contact:

- Put distance (at least 6 feet) between yourself and other people.
- Wear cloth face coverings (if appropriate) when social distancing is challenging to maintain.
- Avoid using other employees' phones, desks, offices, or other tools and equipment, when possible. Clean and disinfect between employees if sharing occurs.

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Guidance for Cleaning & Disinfecting

CDC

Health Consideration Tools for Colleges & Universities

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